

# GEORGIA JOB TAX CREDIT

IT-CA 1998

## I. CERTIFICATION AND INSTRUCTIONS

The Georgia Job Tax Credit Program provides tax credits under Article 2 of Chapter 1 of Title 48 of the Official Code of Georgia Annotated for certain businesses that create and retain sufficient new full-time jobs. Businesses that may benefit from the tax credit include those engaged in the manufacturing, warehousing and distribution, processing, telecommunications, research and development or tourism industry or the headquarters of any business engaged in such industry. Depending on where (what county or census tract area) jobs are created, a minimum of an average of 5, 15, or 25 new full-time jobs must be created and retained for one year before any credit may be received. Job creation thresholds must be met by individual county/census tract area. The credit is \$2,500 (for tier 1 counties and eligible census tract areas), \$1,500 (for tier 2 counties), or \$500 (for tier 3 counties) annually for each new full-time job. The credit can be taken for five years beginning with year two and continuing through year six after the creation of the jobs. Each year, all counties in the state are ranked and divided into three tiers of 53 counties each, and certain census tract areas are designated for participation.

IN ORDER TO COMPLETE THIS FORM, a copy of the program regulations must be obtained from the Georgia Job Tax Credit Program Coordinator, Georgia Department of Community Affairs, Suite 250, 60 Executive Park South, NE, Atlanta, GA 30329-2231. Answers to questions concerning the program and the current list of county and census tract designations may also be obtained from the Job Tax Credit Program Coordinator. Please attach this form to your Georgia Income Tax Return. (Further information, including regulations and county designations, may be obtained on the Georgia Department of Community Affairs' Web Page at [www.dca.state.ga.us](http://www.dca.state.ga.us).)

## A. CERTIFICATION FOR GEORGIA JOB TAX CREDIT PROGRAM

1. Name of business claiming credit		Phone Number (     )	
Street Address		City	State     Zip Code
2. County(s)/Census Tract Area(s) in which the new full-time jobs have been created			
3. Street address(s) of site(s) where new full-time jobs have been created			
4. List the products or services (SIC Codes) provided by the business at the site(s) listed above			
5. Fiscal year of the business named above		6. Tax year of the business, if different	
7. If the county(s) listed above was redesignated prior to any year when jobs were created, has the company filed a "Notice of Intent for Georgia Jobs Tax Credit?" <input type="checkbox"/> Yes <input type="checkbox"/> No     Date Notice was accepted by the Commissioner of Community Affairs:			
8. Is the company listed above entitled to benefits of the Job Tax Credit Program by transfer from another company? If so, explain.			
9. Were the qualifying new full-time jobs created in an eligible less developed census tract area?  If so, attach information showing that at least 30% of the qualifying jobs are held by residents of a less developed census tract area or a tier 1 county. Indicate below the methodology used to verify compliance with this requirement. Please contact the Job Tax Credit Program Coordinator if further information is needed.  <input type="checkbox"/> Department of Community Affairs methodology  <input type="checkbox"/> Other methodology. Has the methodology been approved by the Department of Community Affairs? Please explain:			
(Note that separate Sections II, III, and IV must be filed if new jobs have been created in more than one eligible county/census tract area or if the business has had more than one qualifying average increase in employment.)			
I, the undersigned, certify that the above listed information is true and correct to the best of my knowledge and that the jobs created are part of the business' operation that provides the SIC products or services listed above and that the business has abided by all Job Tax Credit Program rules and regulations.			
_____ Name of Applicant		_____ Signature of Company Officer	
_____ Date		_____ Title	
See Reverse Side for Instructions			

**B. INSTRUCTIONS**

Year 1 is the tax year of new jobs increase and the Prior Year is the preceding tax year. See Rule 110-9-1-.01 of the Job Tax Credit Program Regulations for the definition of these and other terms.

- Line 1** Total employees is the total of full-time employees subject to Georgia withholding at the end of each applicable monthly reporting period.
- Line 2** Number of months of operation in each tax year.
- Line 3** Monthly average of full-time employees (line 1 divided by line 2). Round to the nearest whole number.
- Line 4** Previous year's monthly average from line 3.
- Line 5** Average increase (decrease) in full-time employees (line 3 less line 4).
- Line 6-11** Enter the appropriate average increase if maintained. See Rule 110-9-1-.03 of the Job Tax Credit Program Regulations for detailed instructions.
- Line 12** Number of jobs eligible for credit equals the total of lines 6 - 11.
- Line 13** Multiply line 12 by \$2,500, \$1,500, or \$500 depending on whether the business created jobs in a tier 1 county or eligible census tract area (\$2,500 credit), tier 2 county (\$1,500 credit), or tier 3 county (\$500 credit) and add to this figure the amount of any unused credit from previous years. If the new full-time jobs were located in an eligible census tract area, information must be attached showing that at least 30% of the qualifying jobs are held by residents of a less developed census tract area or a Tier 1 County. (Contact the Job Tax Credit Program Coordinator at the Department of Community Affairs on the kind of information required.) Note that if jobs have been created within a joint development authority area, the amount of credit is increased by \$500. (The credit may be increased to \$500 plus the highest credit of any member county for jobs created under the "grandfather" clause of the 1995 amendments to the law. See the Job Tax Credit Regulations for further details.) Also note that if jobs on Line 12 were created in different years, credit amounts per job may vary depending on the credit amounts applicable in the years the jobs were created. See the Job Tax Credit Regulations for further details.
- Line 14** Enter the amount of tax liability for this tax year before any Job Tax Credit.
- Line 15** Enter 50% of line 14.
- Line 16** Enter the lesser of line 15 or line 13. (Amount of Job Tax Credit for this year.)
- Line 17** Enter the amount of unused tax credit that may be carried forward. (Line 16 minus line 13 unless some of the unused credit has expired.)
- NOTE 1:** Unused tax credits may be carried forward for 10 years from the close of the tax year in which the qualified jobs were established. Use the FIFO method to determine which tax credits expire at what time. See Job Tax Credit Regulations for further details.
- NOTE 2:** The tax credit is calculated on the basis of the number of jobs created by county or census tract area. Before any credit can be received, a business must create at least an average of 5 (tier 1 county or less developed census tract area), 15 (tier 2 county), or 25 (tier 3 county) new full-time jobs in an eligible county or census tract area. The creation of 5, 15, or 25 jobs in two or more counties or census tract areas does not meet job threshold requirements.

## II. NUMBER OF FULL-TIME EMPLOYEES SUBJECT TO WITHHOLDING

[illegible]

### III. COMPUTATION OF AVERAGE INCREASE IN FULL-TIME EMPLOYEES

[illegible]

#### IV. COMPUTATION OF EMPLOYEES ELIGIBLE FOR CREDIT

			Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11
	Line 6:	Year 1 Increase										
	Line 7:	Year 2 Increase										
	Line 8:	Year 3 Increase										
	Line 9:	Year 4 Increase										
	Line 10:	Year 5 Increase										
	Line 11:	Year 6 Increase										

## V. COMPUTATION OF JOB TAX CREDIT

[illegible]